



2020: 1/22 Yakima | 2/5 Wenatchee | 2/19 Tri-Cities

Agenda – 2020 Leadership Training (Spanish)

Taught by a group of experienced bilingual instructors. Includes: workbook, group activities, discussions, videos, games, & raffle prizes to keep learning fun and the attendees engaged!

Start Time	End Time	Description
8:00 am	8:30 am	Staff Introduction & Ice Breaker Activity <ul style="list-style-type: none"> Who we are? What we do? Importance of this training.
8:30 am	9:15 am	What Defines a Good Manager/Supervisor <ul style="list-style-type: none"> History of Seasonal/Agricultural Labor. Major Issues – field staff perspective. What does it mean to be "Treated Right"? Management Principles that Foster Success
9:15 am	10:00 am	Motivation is the Core of Management <ul style="list-style-type: none"> How do management principles apply in today's changing work environment? Benefits of successful worker motivation. Positive types of motivation. Actions that de-motivate workers.
10:00 am	10:15 am	BREAK
10:15 am	11:00 am	Knowing Your Workers <ul style="list-style-type: none"> Importance of knowing worker strengths & weaknesses. Recognizing factors relating to abilities, how they affect work, motivation & performance. Identify the best way to develop strengths and manage weaknesses. Develop practices that bring out the best in each worker.
11:00 am	12:00 pm	Discipline & Dealing with Difficult Workers <i>Conflict management, establishing strategies and practices to minimize confrontational situations.</i>
12:00 pm	1:10 pm	LUNCH
1:15 pm	1:45 pm	Regroup: Door Prizes, Raffles, & Mexican Shout
1:45 pm	2:45 pm	Harassment & Hostile Work Environment: Not Just Unethical – It's the Law! <i>What you need to know to protect yourself and your employer.</i>
2:45 pm	3:00 pm	BREAK
3:00 pm	3:45 pm	Tying it all Together <i>Discuss topics from the previous sessions.</i>
3:45 pm	4:30 pm	Award Certificates, Class Photo & Course Evaluations